

FACILITY RENTAL CONTRACT

Pulaski County Special School District

Pulaski County Special School District agrees to permit _____
(Renter)

_____ to rent _____
(Classroom, Gym, Cafeteria and/or all areas being used)

_____ on _____
(School) (Date and time)

Upon payment of charges set out below. Renter agrees to observe the following regulations:

1. Use of school facilities shall be made upon permit issued by the principal of the individual school.
2. Admission charges or collections are prohibited, unless permission is specifically granted when the permit to use the building is issued.
3. Advertising and all sale of merchandise is forbidden on public school premises in connection with any meeting, except advertising incidental to approved programs.
4. Use of intoxicants or tobacco products will be prohibited.
5. Responsibility for use of facilities and observance of regulations shall rest upon the applicants, sponsors, and participants. Custodians and other school representatives on duty in the schools at the time are required to report all irregularities.
6. Renter must be responsible for security which must be approved by the principal. The principal may require renter to have police in attendance if considered necessary by the principal.
7. Use only the space assigned by the principal.
8. No doctrine or theory will be advanced which is subversive to the constitution or laws of the State of Arkansas or the United States.
9. Any damage to facilities shall be repaired and total cost paid by sponsoring organization.
10. No entertainment or activities will be permitted which might be detrimental or destructive to school facilities.

Rental Fee			
Custodian			
Administrator		Renter (Authorized Representative)	Date
Stage Crew			
Cafeteria Worker		Principal	Date
Cafeteria Manager			
Security			
Total		Executive Director of Operations	Date

Make check for above total payable to **The School for the Facility being rented.**
Total fee payable in advance.