



**PULASKI COUNTY SPECIAL SCHOOL DISTRICT**

925 East Dixon Road/P.O. Box 8601  
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(501) 490-2000

**School Name** \_\_\_\_\_

**PROCEDURES GOVERNING EMERGENCY ILLNESS OR INJURY  
AND MEDICATIONS PRESCRIBED BY PHYSICIAN**

The purpose of this directive is to establish a uniform procedure for handling situations of an emergency nature involving illness, injury, and the control of medication taken by students.

**EMERGENCY ILLNESS OR INJURY**

In the event of student injury or illness, priority must be given to immediate care of the students. The following actions will be taken:

- 1. In the event of a medical emergency school personnel should consult the following person/people certified in First Aid/CPR and AED Device:

\_\_\_\_\_  
\_\_\_\_\_

**AED LOCATION** \_\_\_\_\_

Before moving a student who is unable to move himself, consult the above first responder for your school. Example: student complains of pain and is unable to move, or is unconscious.

- 2. Every attempt must be made to notify the parent/guardian. Pull the Student Health Form from the health folder for information on the student and signed consent for treatment. (If student is transported by ambulance copy the Student Health Form and send the copy with the student)
- 3. In life-threatening situations, an ambulance should be called immediately. This would be for conditions such as profuse bleeding, cessation or obstruction of breathing, shock, head injury with unconsciousness, electric shock, heart attack, seizure lasting over five (5) minutes, and compound fractures (breaks with bone sticking through the skin).
- 4. In emergency situations of less critical nature, such as lacerations needing sutures without profuse bleeding, sprains, first and second degree burns, and fractures, there is time to locate parents to transport students. An epileptic seizure is not an emergency but parents should be notified.
- 5. **Student Accident Reports** should be filled out by the person witnessing the accident. The report should be turned into the office.
- 6. All medications in the school (with the exception of asthma inhalers) should be kept in the office and administered according to the Medication Policy.